

Eat in / Takeaway Tax Shifts

Introduction:

Touch has a Tax Shift function that is ideal for tracking Eat in and Takeaway for restaurants. A Tax shift reporting section has been added to the terminal reports on version 10 and Eat in and Takeaway figures can be viewed on the EOD report. There are also some very useful features in the tax shift set up that are ideal for the Eat in / Takeaway scenario.

Settings:

To enable Tax Shifts the setting below 'Enable "Tax Shift" System' needs to be set to YES

Option	
Section : Sales Settings	
Enable "Tax Shift" system	YES

Once the above setting is set to YES a 'Tax Shift Profiles' button will appear in the Tax settings



Tax shift profiles:

To set up a tax shift profile go into the Tax shift profiles and press the Add button

VAT Shifts Profile Wizard

Step 1. Set Profile Details

Profile ID:

Profile Name:

Price Level: (Leave as 0 for no price level adjustment)

Price Level Offset: (Leave as 0 for no price level adjustment)

Screen to Shift to: (Leave as -1 or no screen change)

Tax Code to be used:

Code: Rate:

Recalculate prices when Shift is applied?

Coloured Popup Notifying of Shift? Colour:

Buttons: Prev Step, Next Step, Finished, Cancel

- **Profile ID:** Will auto populate the next available number
- **Profile Name:** Enter the required text
- **Price Level:** A specific price level can be set here (E.G. PL2 for Takeaway)
- **Price Level Offset:** As above a specific price level offset can be set here
- **Screen to Shift to:** Screen page selected after pressing a VAT Shift button
- **Tax Code to be Used:** Used to set the VAT rate used (E.G VAT rate 2 for Takeaway)
- **Recalculate Prices tick box:** To change prices to remove VAT if required
- **Coloured Popup:** Set colour for popup when selecting a Vat Shift in sales mode

Press Next Step to go to the product selection screen and select the required products to be added to the Tax Shift profile

VAT Shifts Profile Wizard

Step 2. Select Products affected by this profile

PLU's to select from: Search

PLU's Available:

- Food
- Drink
- Meal Deals

PLU's Selected:

- Group 1
- Food
- Drink
- Meal Deals

Buttons: >>, <<

Buttons: Prev Step, Next Step, Finished, Cancel

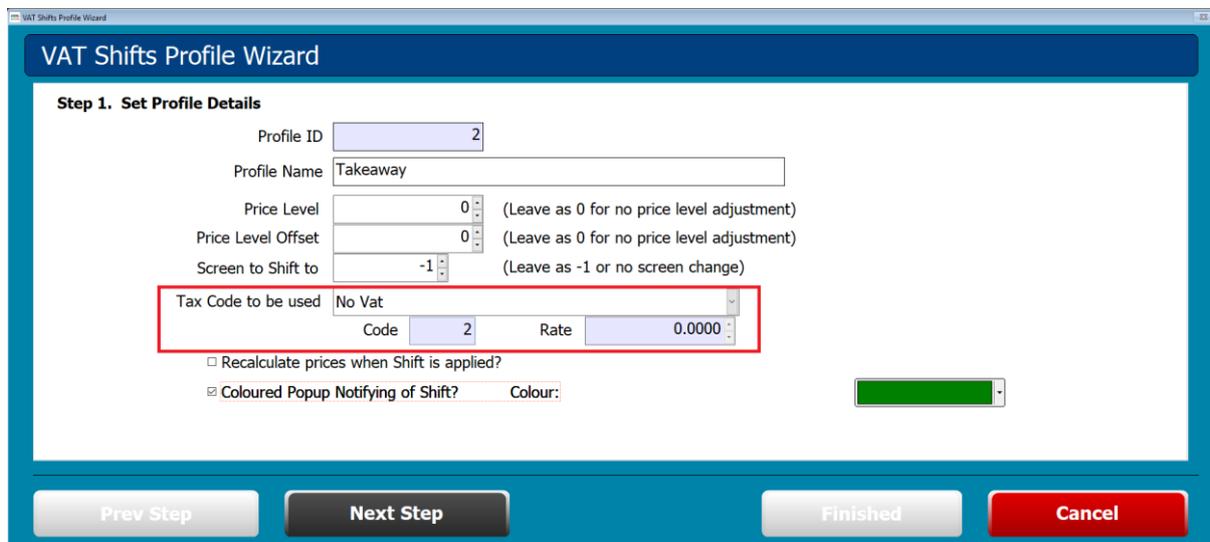
Press Next Step to go to the profile summary screen and press the finished button after reviewing to save the profile.



Ex VAT Takeaway items:

Touch only holds one VAT rate for each product and certain items can be Ex VAT when takeaway. This is where Tax shifts are very useful as you can set the profile to change the VAT Rate when using the Takeaway profile on the required items.

For this scenario set up a Takeaway Tax Shift profile and only add the products that are Ex VAT when takeaway. All products should be set as standard VAT for Eat in but when using the Takeaway VAT Shift profile Touch will automatically change the VAT rate to zero for the items in the profile.



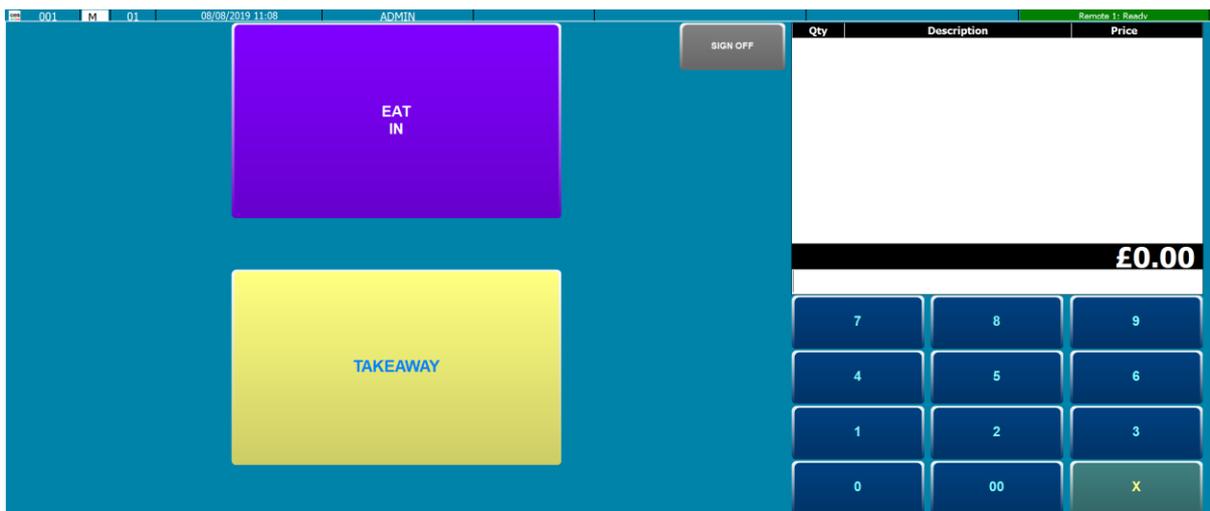
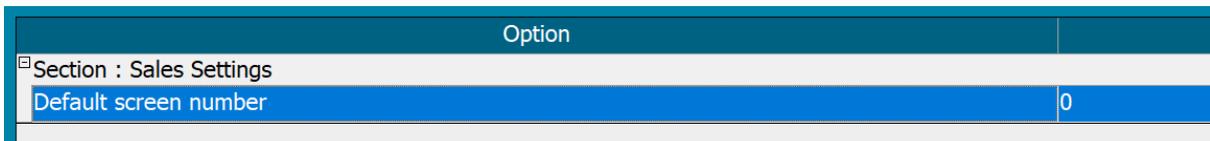
Button Commands:

The button command used to select the VAT Shift profiles in sales mode is X*VATSHFT (X = VAT Shift profile number '1*VATSHIFT' for Eat In)

Home Screen:

A logical way to use VAT Shifts for Eat in and Takeaway is to make the default screen when signing on to show 2 big buttons EAT IN and TAKEAWAY where one or the other has to be selected. Then using the 'Screen to Shift to' setting in the Tax shift profile Touch will automatically go to the screen set in the profile when the button is pressed.

Setting below shows where to set the Default Screen number



Terminal Reports:

When Tax Shifts are in use the section shown below will appear on all financial terminal reports. This feature is only available on v10.0.001 or above.

```

=====
                    TAX SHIFTS
=====
Transactions      Qty      Total
-----
1> Eat In          1         55      90.70
2> Takeaway        1        130     231.00
=====
    
```