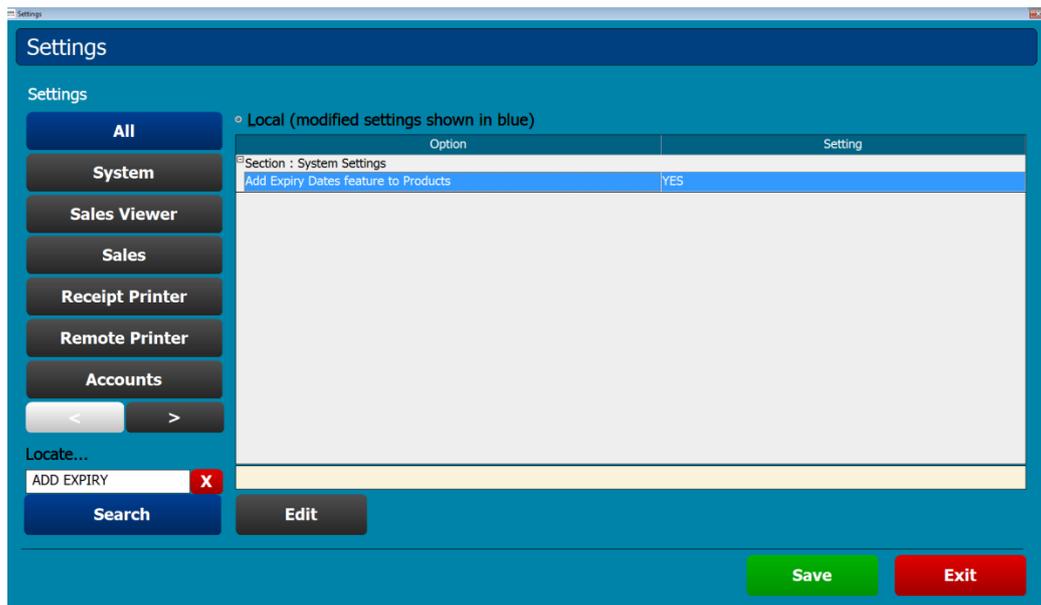


Product Expiry Dates

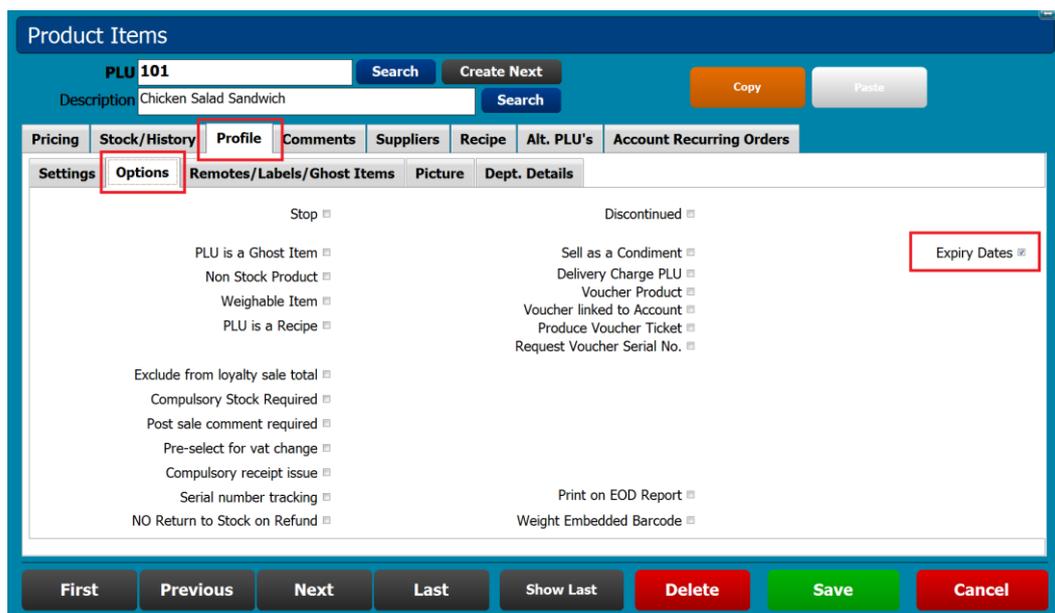
The product expiry date function previously in v8.65.xxx has been ported over to v9.1.005 and a number of improvements and new settings have been added.

Settings

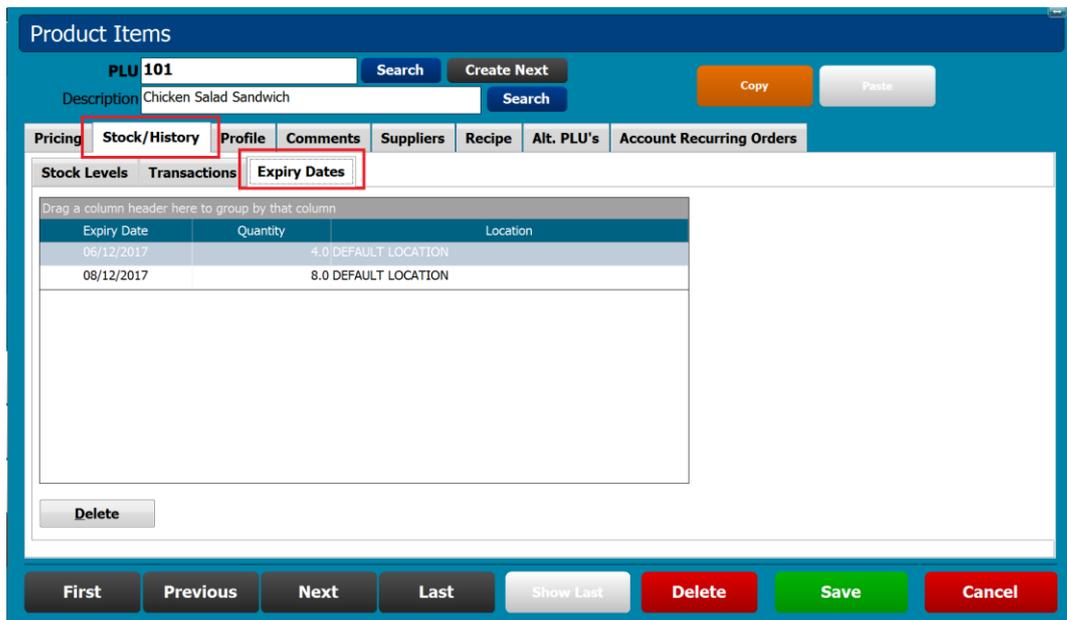
New back office setting added as shown below, by default is set to YES but can be set to NO to disable the function if required.



When the above setting is enabled a new option will appear on the product maintenance screen for setting expiry dates against the required products as shown below.



A new tab will also appear in the Stock/History tab in the product maintenance screen where product expiry date details can be viewed or deleted.

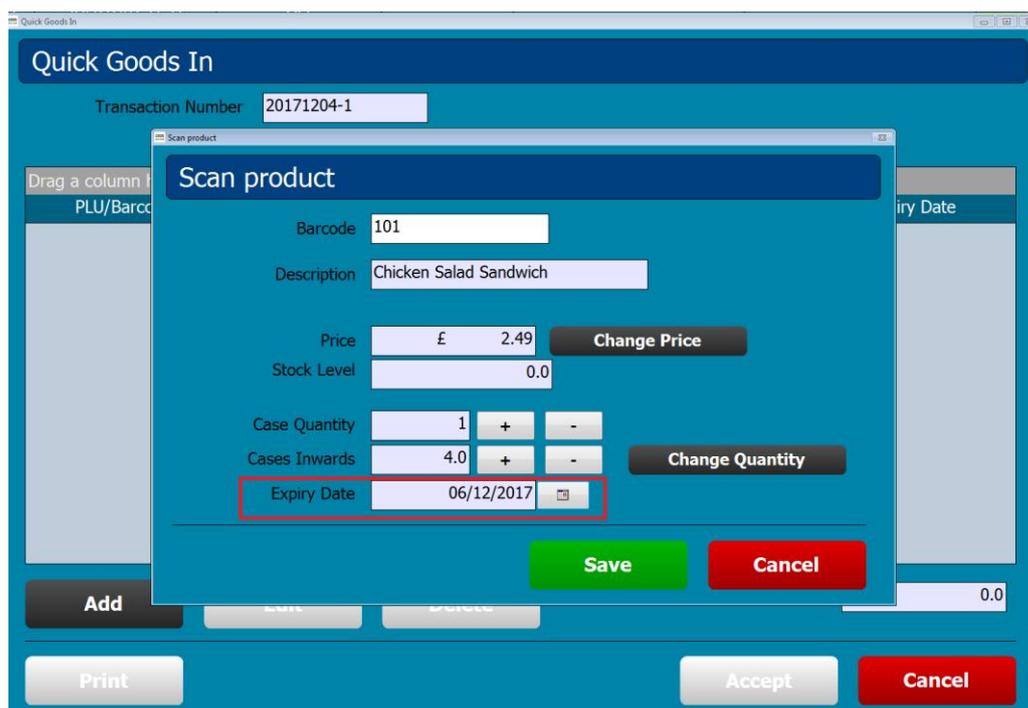


Receiving Stock with Expiry dates.

To receive in stock with expiry dates you need to use the QUICKGOODSIN command in sales mode.

The system will check if there are any products flagged as expiry date products and if there are the Expiry Date section will appear on the bottom of Quick Goods In screen.

Simply press Add on the main screen to bring up the Scan Product screen as shown below, then scan or type in the product code and use the calendar to set the expiry date.

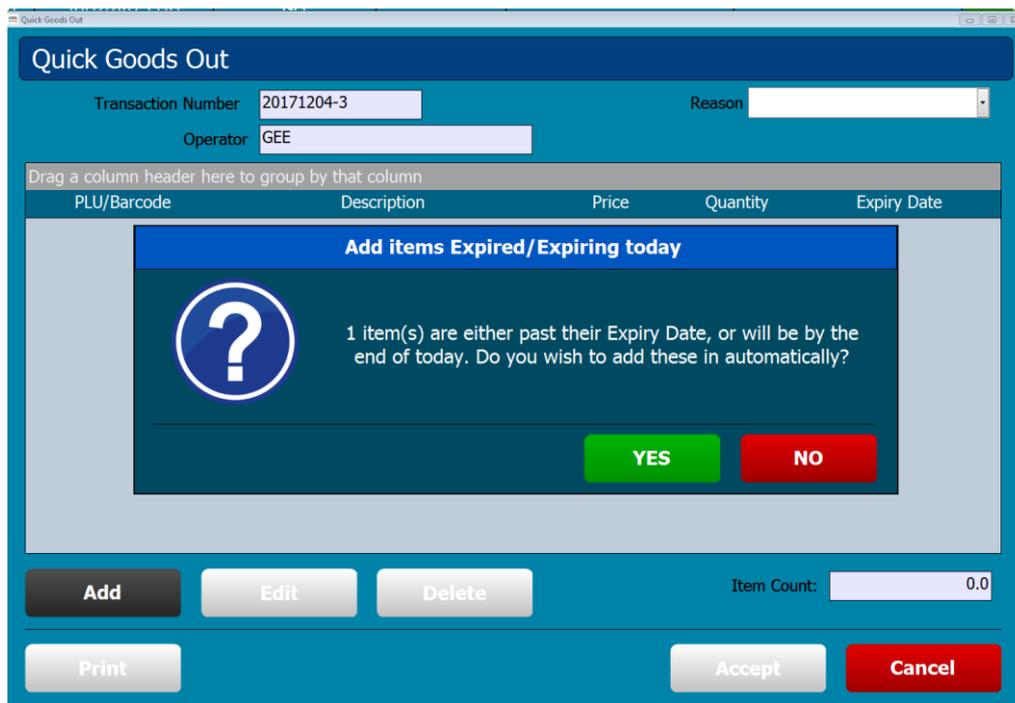


Returning Stock with Expiry dates.

To return stock with expiry dates you need to use the QUICKGOODSOUT command in sales mode.

When opening the Quick Goods Out screen if there are any products due to expire on the current day the message as shown below will appear.

Products can also be added individually using the Add button to bring up the scan item screen the same way as in Quick Goods In.



The screenshot shows the 'Quick Goods Out' application window. At the top, there are input fields for 'Transaction Number' (20171204-3) and 'Reason'. Below that is the 'Operator' field with 'GEE' entered. A table header is visible with columns: 'PLU/Barcode', 'Description', 'Price', 'Quantity', and 'Expiry Date'. A central dialog box titled 'Add items Expired/Expiring today' contains a question mark icon and the text: '1 item(s) are either past their Expiry Date, or will be by the end of today. Do you wish to add these in automatically?'. There are 'YES' and 'NO' buttons. At the bottom of the window, there are buttons for 'Add', 'Edit', 'Delete', 'Print', 'Accept', and 'Cancel'. An 'Item Count' field shows '0.0'.

Once the Quick Goods Out process is completed the Expiry items returned will be removed from the product maintenance screen new Expiry Tab.

Alternatively if the expiry products are to be wasted and not returned to the supplier the relevant lines in the expiry tab can be manually deleted using the delete button as shown below.

Drag a column header here to group by that column		
Expiry Date	Quantity	Location
06/12/2017	4.0	DEFAULT LOCATION
08/12/2017	8.0	DEFAULT LOCATION

Delete

Expiring Products Report

The expiring products report is run in sales mode using the command EXPIRYREPORT, this prints to the receipt printer only.

The filter screen below will appear when the EXPIRYREPORT button is pressed allowing the user to filter by Supplier, Department or Group if required and to set the date range to report on.

Expiring Products Report

Supplier

Department

Group

Expiry Date

From 08/12/2017 To 08/12/2017

Run **Close**

Example report layout below.

EXPIRING STOCK REPORT

Description	Quantity
08/12/2017 Chicken Salad Sandwi	8.0

Date: 04/12/2017 Time: 13:09
Operator: GEE

Print

Close